

# SSHRC CGS/Fellowship Doctoral Program Scholarship Application Flow Chart

- Stages in Competition**
1. Student informs department of intention to apply for competition.
  2. Student ensures completion of application package.
  3. Student prints and submits application package to department for internal review (if applicable).
  4. Department provides feedback to students.
  5. Student makes changes, if necessary.
  6. Student **must** submit application to the SSHRC On-line System by **Tuesday, October 13, 2020** to be considered.
  7. CGPS Awards Committee selects candidates to forward to SSHRC for national competition.
  8. SSHRC awards scholarship recipients and informs students by Spring 2021.

Student verifies eligibility.  
<http://www.sshrc-crsh.gc.ca/funding-financement/programmes-programmes/fellowships/doctoral-doctorat-eng.aspx#4>

Student reads the Instructions for Completing an Application.  
[https://webapps.nserc.ca/SSHRC/Instructions-Help/docinstr\\_e.htm#ProgramidentificationNoOrg](https://webapps.nserc.ca/SSHRC/Instructions-Help/docinstr_e.htm#ProgramidentificationNoOrg)

Student contacts former and current universities to obtain **all** transcripts (undergraduate & graduate).  
<https://students.usask.ca/academics/grades.php#Transcripts>

**1. Why order transcripts first?**  
 Transcripts can take several weeks to arrive and the student can work on their application in the meantime.  
**2. Which transcripts do I need to provide?**  
 All post-secondary transcripts must be provided, whether or not they relate to your current program. As well, transcripts for courses that were credited to **any** post-secondary program must be provided as well.

Student creates profile and fills out the application form on the SSHRC On-line System.  
[https://webapps.nserc.ca/SSHRC/faces/logon.jsp?lang=en\\_CA](https://webapps.nserc.ca/SSHRC/faces/logon.jsp?lang=en_CA)

**Who should I ask to write my assessments?**  
 Persons who are capable of making an informed assessment on your research and other abilities (e.g. current or previous academic research supervisor).

Student sends 2 invitations to complete the *Letters of Appraisal* section.

Referees complete appraisals. They will automatically save on website.

**What are the supporting documents I attach?**  
 (See [Attaching a Document](#) for the attachment requirements)

- Research Proposal (max. 2 pages)
- Bibliography/Citations (max. 5 pages)
- Allowable Inclusions (max. 1 page, if applicable)
- Research contributions/Relevant Experience/Activities (max. 2 pages)
- Supplement Justification/Joint or Special Initiatives (max. 1 page for each)
- Official transcripts (include 1 copy of transcript key for each transcript)

Student attaches all supporting documents.

Student ensures that all materials are uploaded properly and the *Assessments* section is complete.

**I can't see my Assessments.**  
 Students will not be able to see what was written on the assessment. They will be able to see if it was completed. If the assessment is not complete, another invitation should be sent or the original request can be deleted and the student can contact another reference.

Student prints and provides application to their department for internal review (if applicable).  
**Contact your department for internal deadline.**

Departments review applications and provide feedback to students.

Student makes changes suggested by department and submits application in On-line System to complete process.  
**Deadline – Tuesday, October 13, 2020**

Information on online and in-person writing assistance provided by the University Libraries can be found at <https://libguides.usask.ca/writing-help/home>.

**Help! I have questions.**  
 For general information:  
 Visit the Canada Graduate Scholarships – Doctoral Program [website](#).  
 Read the [Instructions for Completing an Application](#)  
 For assistance with SSHRC On-line System:  
 613-995-4273  
 Monday – Friday: 8:30 am – 4:30 pm (EST)  
 Email: [webgrant@sshrc-crsh.gc.ca](mailto:webgrant@sshrc-crsh.gc.ca)  
[Graduate Awards & Scholarships](#)