



EXECUTIVE & COORDINATING COMMITTEE

OFFICE OF ACCOUNTABILITY: GRADUATE AND POSTDOCTORAL COUNCIL (GPC)

College of Graduate & Postdoctoral Council

Dean, College of Graduate & Postdoctoral Studies

1. **Membership**

Ex Officio Voting

- Dean, College of Graduate and Postdoctoral Studies (Chair);
- Associate Dean, College of Graduate and Postdoctoral Studies (Vice-Chair);
- Chairs of Awards, Programs, Graduate Academic Affairs, Interdisciplinary Studies, Postdoctoral Studies, and the Nominations Committees;
- The President of the Graduate Student Association or designate;
- The Graduate Student Association Vice President Indigenous Engagement or designate;
- The Executive Director of the Society for Postdoctoral Scholars.

Non-voting:

- Executive Officer of CGPS (committee support)
- EDI Steward appointed by the Dean

2. **Responsibilities**

- To regularly receive and report to Graduate and Postdoctoral Council (GPC) reports from all standing committees;
- To coordinate the activities of the standing committees and the GPC;
- To provide advice to Committee Chairs on policy items and work undertaken in committees;
- To regularly receive reports from the GSA and SPS;
- To review agendas for the GPC;
- To provide advice to the Dean and the Associate Dean on strategic areas for the college including meeting institutional priorities in EDI and Indigenization and Decolonization;
- To establish and disband sub-committees and ad hoc committees and revise their terms of reference as necessary;
- To recommend the criteria for appointment of Adjunct Professors and Professional Affiliates to the GPC and to resolve appointments in dispute;
- To act on behalf of the GPC during the summer months and to report to GPC all actions taken in that capacity at the first meeting of the GPC;
- To review its own terms of reference as necessary and recommend changes to be approved by GPC.

3. **Reporting**

- The committee will provide an annual general report to GPC with respect to its activities and decisions.