

COLLEGE OF GRADUATE AND POSTDOCTORAL STUDIES
NEWSLETTER

CGPS Operational Bulletin - Issue 23

Graduate and Postdoctoral Studies <lori.lisitza@usask.ca>



Important graduate studies information for programs and units

Join our Indigenous Graduate Student Community

Designed for Indigenous Graduate Students to study, chat, and meet other Indigenous graduate students, drop in at the Gordon Oaks Red Bear Centre from noon to 3 pm on Dec 1 and Dec 15th.

1:1 Career Coaching for Graduate Students and Postdoctoral Scholars

Coaching sessions in Thorvaldson Bldg, Room 108A. **First come first served.** Dates available: Nov 22, Dec 13 and Dec 20.

CGPS Awards and Scholarship Team – Operational changes

Please direct general graduate awards and scholarship inquiries to the awards team via telephone at 966-5760 or email at grad.awards@usask.ca (<mailto:grad.awards@usask.ca>). More complex questions can be directed to Peggy Naughton, Senior Awards Officer via email at peggy.naughton@usask.ca (<mailto:peggy.naughton@usask.ca>). If you are unsure who to speak with, please contact lori.lisitza@usask.ca (<mailto:lori.lisitza@usask.ca>) and she will connect you with the right person.

- Expenses associated with PhD External Examiners will be approved temporarily by Marc Usunier. Please be sure to add Marc to External

Examiner expense claims as an approver. Questions regarding External Examiner expenses can be directed to nicole.doll@usask.ca (<mailto:nicole.doll@usask.ca>).

Canada Graduate Scholarship Master's (CGSM) Deadline

The deadline for the Tri-Agency 2022-23 CGSM competition is **December 1, 2022 at 7:00pm CST**. ResearchPortal (the online application system) will remain open until 8:00 p.m. (eastern). If a student submits after the 8:00pm deadline, ResearchPortal will not accept the application. Also, a reminder that once a student does submit the application on or before the deadline the application is locked and cannot be recalled by the student or the CGPS Awards Office.

Students who started their master's program before January 2022 and maintained continuous registration throughout the master's program are not eligible to apply.

All CGSM applicants will be evaluated by the following categories:

- Academic excellence - 50%
- Research potential - 30%
- Personal characteristics and interpersonal skills - 20%.

For a more detailed description of the evaluation criteria please see

[NSERC - Canada Graduate Scholarships – Master's program information and instructions for scholarships liaison officers \(nserc-crsng.gc.ca\)](https://www.nserc-crsng.gc.ca/Students-Etudiants/PG-CS/RR_CGSM-RR_BESCM_eng.asp#Selection_process) (https://www.nserc-crsng.gc.ca/Students-Etudiants/PG-CS/RR_CGSM-RR_BESCM_eng.asp#Selection_process).

Workshops and tools for applying to the Canada Graduate Scholarship Master's **are available here.** ([https://cgps.usask.ca/funding/tri-agency-info.php?](https://cgps.usask.ca/funding/tri-agency-info.php?utm_source=paws&utm_medium=email&utm_campaign=operational_bulletin#Mas)

[utm_source=paws&utm_medium=email&utm_campaign=operational_bulletin#Mas](https://cgps.usask.ca/funding/tri-agency-info.php?utm_source=paws&utm_medium=email&utm_campaign=operational_bulletin#Mas)

Kelly Clement Employee Service Award

In honour of Kelly's memory, and at the same time acknowledging the dedicated contributions of USask staff to the graduate student experience that was so important to Kelly, CGPS has launched the Clement Employee Service Award to recognize the outstanding contributions of USask staff members to the graduate student community.

Nominees for the Employee Service Award will typically demonstrate their commitment to supporting graduate students by pursuing goals and objectives that align with at least one of the three 2025 aspirational areas of

the CGPS. Further details about the award, including the Terms of Reference and nomination information can be found online at **Employee Service Award - College of Graduate and Postdoctoral Studies | University of Saskatchewan (usask.ca)** (https://cgps.usask.ca/grad-life/events/staff-award.php?utm_source=paws&utm_medium=email&utm_campaign=operational_bulletin).

- This year's nomination deadline is 4:30 pm on November 30th, 2022. The inaugural award recipient will be announced at the CGPS Faculty Council (GPSFC) meeting on January 12th, 2023.
- Please share this widely with your colleagues and make a nomination. Nominations or questions about the award can be directed to **marc.usunier@usask.ca** (<mailto:marc.usunier@usask.ca>).

Grad.Usask.ca Annual Program Page Review

Ensure information for your programs' prospective students is up-to-date by contributing to the annual review of **grad.usask.ca** (https://grad.usask.ca/?utm_source=paws&utm_medium=email&utm_campaign=operational_bulletin), the university's prospective graduate student website.

If you have not done so yet this year:

- review your **program pages** (https://grad.usask.ca/programs/find-a-program.php?utm_source=paws&utm_medium=email&utm_campaign=operational_bulletin) for accuracy, and
- send any edits following these **instructions** (https://usaskca1-my.sharepoint.com/:b:/g/personal/rlm541_usask_ca/EUwAFNYZJr9BmJlilJc5KufE=E3NpzJ) to the TLSE Service Team by Dec. 9.

Questions regarding edits and submissions can be sent to **Federica.giannelli@usask.ca** (<mailto:Federica.giannelli@usask.ca>).

Visiting Research Student (VRS) Information

Questions about VRS? Be sure to bookmark our **VRS info page** (https://grad.usask.ca/admissions/alternate-applicants/visiting-research-student.php?utm_source=paws&utm_medium=email&utm_campaign=operational_bulletin#Abc) and share it with faculty or prospective VRS students.

RMS Q&A Sessions

A few RMS question-and-answer sessions were held over the summer. We are trying to gauge whether graduate program administrators found these useful or would like similar sessions held in the future (in addition to the regular RMS updates provided as part of the Graduate Administrator Forum). Please contact kayla.schwartz@usask.ca (<mailto:kayla.schwartz@usask.ca>) if you have any thoughts or suggestions regarding these types of Q&A sessions in the future.

Credential Evaluation Bring Your Work Sessions

As a follow-up to a suggestion made at the Fall Graduate Administrator Forum, we will be scheduling Credential Evaluation bring your work sessions. These will be 'come and go.' If you have a CE question that you'd like to ask or a particularly difficult transcript you'd like to work through, please join and Abu will answer your question(s)/walk you through the transcript, etc.

Currently, scheduled sessions held via Teams are:

- [November 24th, 1:00 – 2:00 pm - **Click here to join the meeting**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MWUyOTM1ZGIhMmE2MC00ZWU0LWI1ODQtM2JmZGVhYThcontext=%7b%22Tid%22%3a%2224ab6cd0-487e-4722-9bc3-da9c4232776c%22%2c%22Oid%22%3a%2247963b71-cf54-4c0f-bc65-b3c68b38f320%22%7d)
(https://teams.microsoft.com/l/meetup-join/19%3ameeting_MWUyOTM1ZGIhMmE2MC00ZWU0LWI1ODQtM2JmZGVhYThcontext=%7b%22Tid%22%3a%2224ab6cd0-487e-4722-9bc3-da9c4232776c%22%2c%22Oid%22%3a%2247963b71-cf54-4c0f-bc65-b3c68b38f320%22%7d).

Meeting ID: 263 624 238 417

Passcode: wjFAzh

- [January 10th, 2:00 – 3:00pm - **Click here to join the meeting**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODM2ZGNmNmltYmRjZC00ZThlLThhMzEtODQ3YTI0M2VIOIcontext=%7b%22Tid%22%3a%2224ab6cd0-487e-4722-9bc3-da9c4232776c%22%2c%22Oid%22%3a%2247963b71-cf54-4c0f-bc65-b3c68b38f320%22%7d)
(https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODM2ZGNmNmltYmRjZC00ZThlLThhMzEtODQ3YTI0M2VIOIcontext=%7b%22Tid%22%3a%2224ab6cd0-487e-4722-9bc3-da9c4232776c%22%2c%22Oid%22%3a%2247963b71-cf54-4c0f-bc65-b3c68b38f320%22%7d).

Meeting ID: 268 448 929 954

Passcode: pC6PYk

Training for Graduate Administrators – adding thesis titles

As of the Fall 2022 convocation cycle, there were changes to the application to graduate process with the release of the Banner 9 Self-Service Application to Graduate.

Graduate Administrators are now responsible for ensuring that all Master's Thesis, Master's Project, and PhD Thesis titles are accurately entered in Banner Student Admin during the convocation processing period and are correctly associated with the appropriate degree record. This data must be entered for each graduating student as it will appear on their official transcript.

Our colleagues in SIS have kindly agreed to offer a refresher training session prior to the next convocation cycle. This session will be held via Teams on April 4th at 9:00am. A formal calendar invite will be sent out closer to the date of the session but you can also **Click here to join the meeting** (https://teams.microsoft.com/l/meetup-join/19%3ameeting_Mzg1MGM3M2MtNWE5NS00MWMzLWJkMDktODk0MTM5Y2E%20context%3D%7b%22Tid%22%3a%2224ab6cd0-487e-4722-9bc3-da9c4232776c%22%2c%22Oid%22%3a%22d178937b-d020-45a7-b70f-4f0b8f1e1d10%22%7d). Meeting ID: 219 063 112 493 Passcode: LGX6sF

There have also been updates to the Convocation Training Manual based on experiences of the first run-through. The updated manual is titled "Maintaining Degree Record – November 2022" and is posted on the **SIS SharePoint site** (https://share.usask.ca/go/sis/Pages/default.aspx?utm_source=paws&utm_medium=email&utm_campaign=operational_bulletin) in the Category: Convocation – Academic History and Sub-category: Convocation – Academic History. The additional information is on pages 15 to 18. Please be sure to use the most recent version of the manual going forward.

Category : Convocation - Academic History (3)

Sub-category : Convocation - Academic History (3)

 Information for College Staff (June 2022)	... Convocation - Academic History
 Maintaining Degree Record - November 2022 ✱	... Convocation - Academic History
 Project-Thesis Title Maintenance (April 2022)	... Convocation - Academic History

Grad Competencies Focus Group

As the ability to transfer academic skills to professional contexts and use professional skills with graduate degrees has become widespread, it is essential we clearly articulate what we mean by graduate competencies and what structures we will use to help all graduate students and postdoctoral scholars build and articulate a common set of graduate competencies in addition to discipline-specific ones. Phase 1 of this project

is underway and a call for students to join the conversation has started. Student focus group registration information **can be found here** (<https://www.eventbrite.ca/e/472145508927>).

Distinguished Graduate Mentor Call for Nominations

A brain to pick, an ear to listen, and a push in the right direction...the call for USask's next Distinguished Graduate Mentor is now open. **Details @ cgps.usask.ca/DGM.** (https://cgps.usask.ca/grad-life/events/dgm.php?utm_source=paws&utm_medium=email&utm_campaign=operational_bulletin).

The CGPS Operational Bulletin is sent to Graduate Administrators and Graduate Chairs

This announcement will be sent to:

NSID's:

Roles:

Delivery Report

	Delivery Count
Total Calculated Recipients	287
📌 This is an actual count of recipients based on role members at the time the announcement was sent	
Email	287 (SUCCESS)
📌 This is an actual count of emails sent.	
Email Open Rate	313 (109.059%)
📌 This is an estimated number of reported users who have opened the email.	

Test Your Email

i We highly recommend testing e-newsletters by sending yourself a copy.

Send a Test Email:

SEND!

 **Duplicate (/announcements/new/2514877)**

 **Delete**

DELIVERY STARTS

Mon Nov 21, 2022 9:00 AM

CREATED:

Sun Nov 20, 2022 11:09 AM

By: Lori Lisitza

STATUS:

APPROVED

DELIVERY STATUS:

SUCCESS

DELIVERY METHOD:

Post to: **EMAIL**

Training & Support Resources

- **PAWS Targeted Announcer Training Manual**

Contact Us

For technical support, contact **ICT Service Desk**

For help with an announcement, contact **paws.announce@usask.ca**

Last Published: Tue 07 Jun 2022 05:11:27 PM CST

Revision: 3.2.15.1654643487

© University of Saskatchewan

[Disclaimer](#) | [Privacy](#)