

COLLEGE OF GRADUATE AND POSTDOCTORAL STUDIES
NEWSLETTER

CGPS Operational Bulletin - Dec Issue 8

College of Graduate and Postdoctoral Studies <lori.lisitza@usask.ca>



Important graduate studies information for programs and units

Admissions Policy Updates

Policy 1.1 – English Proficiency Requirements

The acceptance of the Duolingo Test of English Language Proficiency (DET), initially introduced as a COVID-19 measure, has been regularized and formally added to the list of accepted tests. However, the minimum overall scores have changed. For students who submit an application on or after January 1, 2022, the minimum required overall **DET score that CGPS will accept is 115, with no less than 95 in each area**. Students who submit an application prior to January 1, 2022, must meet the previous requirements (110 overall, no minimum area scores). Note that units are not required to accept the DET as proof of English language proficiency; it is simply another option for those units and programs that wish to consider students with DET scores. Updates to admission requirements on centrally managed web pages are being made. Please be sure to update your departmental pages if appropriate.

Policy 2.4.1 – Conditional Admission

This policy change enables us to allow students to register in the first term of their program prior to having their final, official copies of transcripts submitted to CGPS from issuing institutions. Students will now be able to

have their final transcripts submitted after the start of the first term of their program but prior to the beginning of their second term (registration holds will now be applied to student accounts in the middle of the first term of a student's program rather than prior to the first term). Over the next few weeks, CGPS will be incorporating these changes into letters of admission going forward and will be updating our internal GS document holds process. These changes have no impact on any other admissions processes (i.e.: students are still required to submit unofficial, electronic copies as part of the required application documentation). **Admitted students will still be required to provide all other necessary admissions documents (including English language proficiency and other test scores) prior to being allowed to register.** All admitted students are still encouraged to arrange for their final documents to be sent to us as soon as possible and prior to the start of their programs, but we are hopeful that this change will help to reduce some of the start of term bottlenecks in units and CGPS, improving the overall experience of new students going forward. If students are unable to have their final, official transcript copies sent to our office prior to the beginning of their second term or if the official copies differ from the unofficial copies on which admission decisions were based, the student may be required to discontinue from their program. Further process and operational details will be shared at the upcoming Graduate Administrator Forum in February, but if you have any urgent questions, please feel free to reach out to your CGPS Program Advisor.

More Info

Vaccination Measures for Winter Term

Anyone planning on attending in-person learning or working at a USask location for the Winter Term must **provide proof** (<https://covid19.usask.ca/about/vaccinations.php#Providingproofofvaccination>) of full vaccination through the **Vaccine Status channel in PAWS** (<https://pawscas.usask.ca/cas-web/login?service=https%3A%2F%2Fpaws5.usask.ca%2Fc%2Fportal%2Flogin>) prior to Jan. 4, 2022. Further information on campus vaccination measures is available **here** (<https://covid19.usask.ca/about/vaccinations.php#Vaccinationmeasuresforwintert>)

RMS Fun Fact

Although some programs only consider international applicants in certain terms, RMS Recruit does not differentiate between international and domestic applicants and as such any student can apply to any term for which an application is available. If an international applicant applies to your program for a term in which you do not permit international students to begin, and the unit wished to recommend the student, you can simply defer the application to the next term.

Updates to Program Pages on grad.usask.ca

Working with our colleagues in TLSE we will soon begin our annual review of grad.usask.ca. This review will include a chance for units to request updates to the content on individual program pages. Graduate Program Administrators will receive an email from Marc Usunier next week with further details and timelines.

Updated Graduate Student Checklist

We've updated the Graduate Student Checklist and the Master's Defence Checklist (thank you Linda for catching an error in the previous version!). Please delete any old versions of these documents that you may be using and replace them with the attached.

CGPS Service Desk

A friendly reminder the One-Time Approval requests

(https://jira.usask.ca/servicedesk/customer/portal/7/create/325?q=one%20time%20approval&q_time=1636989222526) can be submitted via the CGPS Service Desk.

Other requests and information that can be submitted through the Service Desk include:

- **Request to Pursue Degree Program Concurrent to a Graduate Program**
(<https://jira.usask.ca/servicedesk/customer/portal/7/create/379>)
- **Memo to Schedule a Graduate Defence**
(<https://jira.usask.ca/servicedesk/customer/portal/7/create/212>)
- **Request for Extension to Time in Graduate Program**
(<https://jira.usask.ca/servicedesk/customer/portal/7/create/209>)
- **Student-Supervisor Agreements**
(<https://jira.usask.ca/servicedesk/customer/portal/7/create/314>)

Students can also use the Service Desk to request a Leave from their program

(<https://jira.usask.ca/servicedesk/customer/portal/7/create/210>),

submit a notice of withdrawal

(<https://jira.usask.ca/servicedesk/customer/portal/7/create/228>), or

request a letter of completion

(<https://jira.usask.ca/servicedesk/customer/portal/7/create/208>).

USask Graduate Student Bridging

The University of Saskatchewan Language Centre (USLC) wanted to share some news with our colleges and administrative units that will benefit students who require English proficiency before starting their graduate programs.

Students who are conditionally admitted to a graduate program for a future term are invited to submit an “EAP Only” application to be admitted to the English for Academic Purposes (EAP) program. There are four levels in the EAP program with one unique class offering at the top-level designed for graduate students: Graduate Bridging. Graduate Bridging combines English language study at the USask Language Centre with a graduate class, GPS 981, allowing students to finish their advanced English studies while applying language skills in a real academic setting.

Placement levels determined through the application process will confirm which level of EAP the student would start at.

Students who wish to start EAP in the winter 2022 term, will need to contact [**uslc.registration@usask.ca**](mailto:uslc.registration@usask.ca) ([**mailto:uslc.registration@usask.ca**](mailto:uslc.registration@usask.ca)) as soon as possible. Winter 2022 is the last term where the EAP application fee is waived. Starting fall 2022, students will be required to pay a non-refundable \$150 application fee.

Details about the EAP program including blended delivery offering, how to apply, levels, language score minimums, tuition and term dates can be found at [**https://admissions.usask.ca/english-for-academic-purposes.php#About**](https://admissions.usask.ca/english-for-academic-purposes.php#About) ([**https://admissions.usask.ca/english-for-academic-purposes.php#About**](https://admissions.usask.ca/english-for-academic-purposes.php#About)).

Any questions about this class can be directed to [**uslc.registration@usask.ca**](mailto:uslc.registration@usask.ca) ([**mailto:uslc.registration@usask.ca**](mailto:uslc.registration@usask.ca)).

Part-time ESL Options for Winter 2022

The Part-Time English Program at the Language Centre begins January 12, 2022. The program is expanding and is now offering a variety of classes and workshops for various skills, levels, and purposes, including customized tutoring. Classes are open to anyone (not just the university community) and direct online registration is available. Visit [ptesl@usask.ca \(mailto:ptesl@usask.ca\)](mailto:ptesl@usask.ca) for further information and the latest updates.

The CGPS Operational Bulletin is sent to Graduate Administrators and Graduate Chairs

ATTACHMENTS:

 **UnitMastersDefenceChecklist.pdf**

(<https://portalapps.usask.ca/announcements/attach/2432472/UnitMastersDefenceChecklist.pdf>)




 **GraduateStudentChecklistSeptember2021.pdf**

(<https://portalapps.usask.ca/announcements/attach/2432472/GraduateStudentChecklistSeptember2021.pdf>)

This announcement will be sent to:

Roles: CGSR_GRAD_CHAIR CGSR_STAFF CGSR_SECRETARY

Delivery Report

	Delivery Count
Total Calculated Recipients	267
 This is an actual count of recipients based on role members at the time the announcement was sent	
Email	267 (SUCCESS)
 This is an actual count of emails sent.	
Email Open Rate	205 (76.779%)
 This is an estimated number of reported users who have opened the email.	

Test Your Email