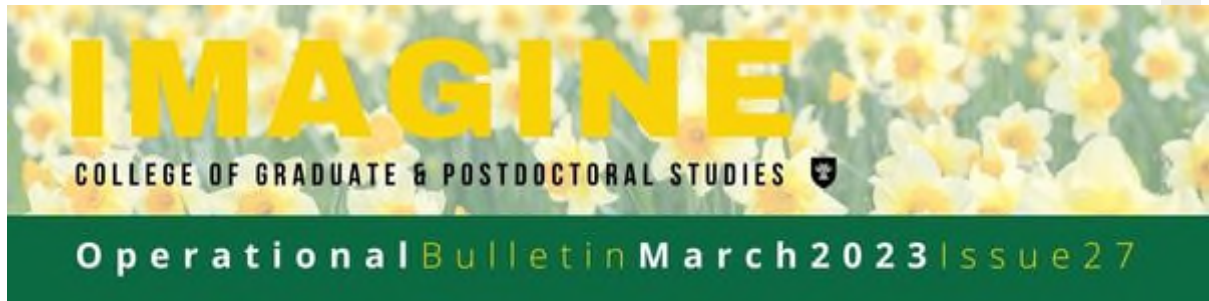


COLLEGE OF GRADUATE AND POSTDOCTORAL STUDIES
NEWSLETTER

CGPS Operational Bulletin - Issue 27

Graduate and Postdoctoral Studies



Important graduate studies information for programs and units

REIMAGINE GRADUATE FUNDING UPDATE

As a follow-up to the Reimagining Funding update message that went out on February 15, departmental funding policies are due on March 31, 2023. Policies should be emailed to debby.burshtyn@usask.ca (<mailto:debby.burshtyn@usask.ca>) and marc.usunier@usask.ca (<mailto:marc.usunier@usask.ca>). CGPS 75th Anniversary Scholarship allocations will not be made until a departmental/program funding policy is in place. If questions arise as you develop these policies, or your department will be unable to meet this deadline, please contact marc.usunier@usask.ca (<mailto:marc.usunier@usask.ca>), as soon as possible and we can assist you in determining the next steps.

To assist you in developing these policies, we've updated our [FAQ pages](https://paws5.usask.ca/?utm_source=paws&utm_medium=email&utm_campaign=httpscgpusaskcautm_s_bulletin#cgps) (https://paws5.usask.ca/?utm_source=paws&utm_medium=email&utm_campaign=httpscgpusaskcautm_s_bulletin#cgps), that are available online to include answers to the common questions we've been receiving, specifically about the 75th Anniversary Recruitment Scholarships. If you have additional questions that need to be answered, please [let us know](https://cgps.usask.ca/contact-us/deans-message/college-leadership.php?) (<https://cgps.usask.ca/contact-us/deans-message/college-leadership.php?>

[utm_source=paws&utm_medium=email&utm_campaign=httpscgpsusaskcautm_s_bulletin](https://paws5.usask.ca/?utm_source=paws&utm_medium=email&utm_campaign=httpscgpsusaskcautm_s_bulletin)). A Reimagining Funding implementation update will be provided, with time for discussion, at the next CGPS Council Meeting, scheduled for March 23 at 2:30 pm in ARTS 241.

We have developed a [simplified reporting template for the CGPS 75th Anniversary Scholarship Fund.](https://paws5.usask.ca/?utm_source=paws&utm_medium=email&utm_campaign=httpscgpsusaskcautm_s_bulletin#cgps) (https://paws5.usask.ca/?utm_source=paws&utm_medium=email&utm_campaign=httpscgpsusaskcautm_s_bulletin#cgps). Reporting timelines will be confirmed shortly, but we will make the reporting as simple and straightforward as possible.

POLICY CHANGES

CGPS Council approved changes to *Policy 4.3 – Time in Program & Time Extensions* at its January 18 meeting. These changes will be **effective May 1, 2023** and will apply to all graduate students, whatever their current year of study.

Summary of Changes:

- time in program for master's and PGD degrees change from *five years to four years* (doctoral programs remain unchanged at six years)
- *removal of:* stipulation that only one extension request is permitted per student (master's: up to 32 months/eight academic terms; doctoral: up to 36 months/nine academic terms)
- *replaced with:* academic unit has authority to approve one extension to time in program of up to 12 months/three academic terms for graduate students, and:
 - if program requirements still incomplete by end of first extension, request may be submitted to the Dean of CGPS for one (master's, PGD) or two (doctoral) additional extensions of up to 12-months/three academic terms each
- employment no longer disqualified from being part of the rationale for requesting a time in program extension
- updating of language and clarity of procedures

An information session will be held on April 13th at 10:00am in Arts 241 to discuss time in program and extension policy changes and implementation. Further details on operational changes at the academic unit level will also be shared in a future Operational Bulletin.

IMPORTANT INFO

Reminder: English Language Proficiency Requirements

Applicants who are required to formally demonstrate English language proficiency can do so in a variety of ways as outline in **Appendix C of USask's English Language Proficiency Policy**.

([https://policies.usask.ca/documents/eng-pro-app-c.pdf?](https://policies.usask.ca/documents/eng-pro-app-c.pdf?utm_source=paws&utm_medium=email&utm_campaign=httpscgpsusaskcautm_s_bulletin)

[utm_source=paws&utm_medium=email&utm_campaign=httpscgpsusaskcautm_s_bulletin](https://policies.usask.ca/documents/eng-pro-app-c.pdf?utm_source=paws&utm_medium=email&utm_campaign=httpscgpsusaskcautm_s_bulletin)). For applicants who state that they have completed previous

studies in English, the program should consult **WHED**

([https://can01.safelinks.protection.outlook.com/?](https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.whed.net%2Fhome.php&data=05%7C01%7Clori.lisitza)

[url=https%3A%2F%2Fwww.whed.net%2Fhome.php&data=05%7C01%7Clori.lisitza](https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.whed.net%2Fhome.php&data=05%7C01%7Clori.lisitza)

to confirm the language of instruction and examination at the applicants former institution was English. If the institution does not appear on WHED, the unit has two options:

1. Request that the student complete an approved English language proficiency test; or
2. The applicant can submit a letter from the Registrar of their former institution confirm that the sole language of instruction and examination for the program the student completed was English. If the unit/program considers this confirmation as satisfactory, it can be included as part of the admission recommendation to CGPS.

Nomination Letter Guidelines (for thesis awards, etc.)

With the reduction in required defence forms for Master's thesis defences and the consolidation of defence forms required for PhD dissertation defences implemented in May 2022, some units and programs have requested guidance as to what pieces of information Arm's Length or External Examiners should include in their letters of support/nomination letters for various thesis or dissertation awards. A guideline document has been developed to assist Arm's Length or External Examiners, and is available within the Resources section of the CGPS PAWS channel.

3MT® Finals

Find out which of the Preliminary competitors will take the stage on April 11, 2023, to compete for up to \$2000 in cash and prizes. Join us to cheer our students on and vote for your favourite presentation! **Come in person, or watch via live stream.** (<https://cgps.usask.ca/grad-life/events/3mt/3mt->

[usask.php?](#)

[utm_source=paws&utm_medium=email&utm_campaign=httpscgpsusaskcautm_s
bulletin#3MTFinals\).](#)

Graduate Administrator Membership to CGPS Council

The College of Graduate & Postdoctoral Studies Faculty Council has recently added two graduate administrator positions as non-voting members to our faculty council. As members, graduate administrators will be relied upon as integral members of council that bring valuable operational perspectives to college policy and decision-making processes. Graduate administrators, if you are interested in becoming a non-voting member of CGPS' Faculty Council please **express your interest using the self-nomination form** (<https://forms.office.com/r/UDhiLvtbHM>) by March 31, 2023. The Nominations Committee will confirm membership by mid-April.

The CGPS Operational Bulletin is sent to Graduate Administrators and
Graduate Chairs

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