

Graduate and Postdoctoral Studies <university.announcements@usask.ca>
Thursday, October 12, 2023 10:35 AM

Sent:
Subject:



Scholarships, Awards and Bursaries

- [Tri-Agency Doctoral National Competition](#)
 - Deadline: **October 17, 2023 at 7:00 pm**
- [Tri-Agency Master's National Competition](#)
 - Deadline: **December 1, 2023 at 4:30 pm**

If you would like the CGPS Graduate Scholarships and Awards Services team to come and provide an overview of graduate funding/scholarship opportunities to your students (either as part of a 990 seminar or specific workshop), please reach out to jody.lepp@usask.ca.

Fall Convocation - Volunteers

Fall convocation is right around the corner, and as in past years, CGPS staff and graduate departmental staff will assist in lining up our graduates backstage prior to each ceremony. If you are interested, we are still looking for a couple of volunteers. The time commitment would be approximately 1 hour (8:00-9:00 am for the morning ceremony or 1:00-2:00 pm for the afternoon ceremony). Both ceremonies will be held at Merlis Belcher Place. To signup, add your name to the [!\[\]\(003082e50e3009141f59bd5df831749f_img.jpg\) volunteer list](#). Thanks in advance.

Ceremony 1	November 8, 9:00 am (arrive by 10:00 am)	Colleges of Agriculture and Bioresources, Dentistry, Education, Engineering, Kinesiology, Law, Medicine,
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Nursing, Pharmacy and
Nutrition, School of
Rehabilitation Science, School
of Public Health, and Western
College of Veterinary Medicine

**Ceremony 2 November 8, 2:00 pm (arrive
by 1:00 pm)**

College of Arts and Science,
Edwards School of Business,
Johnson Shoyama Graduate
School of Public Policy, and
School of Environment and
Sustainability

Western Deans' Agreement and Canadian Universities Graduate Agreement

Please note that students who wish to take a course through either the WDA or CUGA at USask must have their [completed paperwork](#) submitted to CGPS at least two weeks prior to the start of term in which they plan to take the course. This allows our office and the department offering the course the necessary time to get everything setup in the system to ensure the student is able to begin the course on time.

Postdoctoral Applications

When recommending Postdoc appointment packages to CGPS, and to allow for faster turnaround times, please keep the following in mind:

- Use the most up-to-date Postdoc Registration form and Offer Letter templates available on the website. **These include adjustments that result from the recent ratification of the new PSAC agreement.**
- List the job duties specific to the appointment in the offer letter.
- Ensure all required signatures are included on the Postdoc Registration form and offer letter.
- Applicants who completed a PhD program in Canada and applied for a Post-Graduate Work Permit must submit additional documentation such as: copy of study permit (cannot have expired before applying to the Post-Graduate Work Permit); copy of page 3 of their work permit application, which confirms the type of permit they have applied for; copy of confirmation of work permit application and letter of completion (or equivalent).
- Submit the postdoc documentation extension for international postdocs well in advance of their current appointment/work permit end date. Extensions for

international PDFs can be processed no earlier than 6 months in advance of their current work permit expiry date.

Work permits/PR cards of admitted postdocs must be submitted as soon as they become available to postdoctoral.studies@usask.ca.

Standard turnaround time for completed Postdoc appointment packages is 5 business days.

Special Topics Courses

A reminder to all academic units that Special Topics or Selected Readings courses (898, 899) must be submitted to CGPS prior to the course being offered. To submit the course, please complete a [Special Topics form](#), and attach the course syllabus. **A Special Topic or Selected Reading Course can only be taught twice.** For subsequent offerings, the course must be regularized according to the procedures outlined on the [CGPS website](#).

[Click here](#) for more information about Special Topics courses, including syllabus requirements, and submission deadlines. Any questions can be directed to Chelsea Smith at gradprograms.academicaffairs@usask.ca.

The CGPS Operational Bulletin is delivered monthly to Graduate Administrators, Graduate Chairs, and Associate Deans Grad.