



New Faculty Graduate Student Support Program

Purpose

- Encourage involvement of new tenure-track faculty in graduate education and research.
- Provide start-up funds to new tenure-track faculty to help establish their graduate education and research programs.
- Encourage Colleges and Units to help new faculty establish their graduate education and research programs.

Description

The new faculty graduate student support program (NFGSSP) is a one-time allocation of graduate scholarship funding awarded by the College of Graduate & Postdoctoral Studies (CGPS) to new tenure-track faculty to assist in kick starting their graduate program(s). You must be a faculty member within the CGPS to be eligible for NFGSSP funding and within two (2) years of your tenure-track appointment start date. Please review the [graduate supervision and membership policy](#).

The College of Graduate & Postdoctoral Studies commits to the first year of finding for a PhD (\$20,000) or a Masters (\$16,000), upon confirmation of a matching funding commitment from the new faculty's home unit, college, or other funding agency. Matching funding used toward this program are expected to supplement, not replace, existing college support to new faculty.

Scholarship funds must be used to support an entering, full-time, fully qualified Ph.D. or Master's student in a thesis program. The graduate student can be identified after approval of the application, but must meet graduate scholarship criteria of the College of Graduate & Postdoctoral Studies (e.g. first class standing, etc.).

Once a New Faculty Graduate Student Support Program application has been approved, the faculty member has two years from the date on the award letter to find a student. When a student has been identified, the faculty member must contact Director of Graduate Awards & Scholarships, who will arrange for a new account to be opened in the faculty member's name. Please note that opening a fund may take a minimum of three weeks. If a student cannot be found within the two year period, the funds will be cancelled.

Eligibility

This program is for new (i.e. less than 2 years since initial appointment) tenure-track faculty in the process of establishing their graduate education and research programs. You **must** be a member of the College of Graduate & Postdoctoral Studies. If you are not a member of CGPS, complete the form below and submit to lori.lisitza@usask.ca.

Criteria

The primary criteria will be a demonstrated commitment to excellence in graduate students, graduate courses and graduate research programs by the college, unit, and faculty member through:

- Statements from the College and Unit indicating their expectations regarding the faculty member's involvement in graduate education and research (e.g. graduate versus undergraduate workloads);
- Demonstrated College and Unit infrastructure that supports graduate education and research;
- Research and excellence and scholarly achievements of the faculty member;
- Application by the faculty member for a research grant from one of the national granting councils (SSHRC, NSERC, CIHR).
- Matching College, unit or other funds for graduate student support.

Application

Applications are made to the [Director of Graduate Awards & Scholarships](#). There is **no specific deadline**. Applications will be accepted on an on-going basis and are subject to available resources.

1. A cover letter from yourself indicating your research and interest in Graduate education and identify the required matching source of funding.
2. An up to date CV
3. A letter from the Department Head supporting your application.
4. A letter from the Dean of your college supporting your application. Points 3 and 4 can be on one letter but both parties must sign the letter.



**UNIVERSITY OF
SASKATCHEWAN**

**GPS 501
Nomination for Membership**
in the College of Graduate and
Postdoctoral Studies

**College of Graduate and Postdoctoral
Studies**

Room 116 Thorvaldson Building, 110 Science Place,
Saskatoon, SK CANADA S7N 5A2
Telephone (306)966-5751, Fax: (306)966-5756,
Email grad.studies@usask.ca

DATE SUBMITTED:

PLEASE INDICATE WHICH TYPE OF CGPS MEMBERSHIP IS REQUESTED (see back for additional information)

**STANDARD
GRADUATE
FACULTY**

**MEDICAL
FACULTY**

[As defined by Procedures Manual
for Medical Faculty](#)

**ADJUNCT
PROFESSOR**

**ONE-TIME
MEMBER**

**PROFESSIONAL
AFFILIATE**

NAME OF NOMINEE:

BID #:

ACADEMIC UNIT:

NOMINEE EMAIL ADDRESS:

I, the nominee, have [familiarized myself with the role\(s\)](#) and responsibilities of a supervisor of a graduate student, a committee member, a course instructor and/or an external examiner of a master student's thesis.

Nominee Signature (digital signature accepted)

Appointment made to the CGPS

A nominee may be eligible for membership within the CGPS provided at least one of the following three criteria are met:

1. the nominee has had previous experience supervising graduate students and/or has taught graduate-level course work in at least two of the last three years or
2. the nominee has conducted a peer review, or has had an article, book or exhibition of artistic work published or accepted for publication within the last three years or
3. the nominee has had substantial involvement in ongoing research which offers resources and opportunities for graduate students and
4. nominations for appointments within the CGPS have the support of the head of the academic unit and the office of the dean/executive director of the college/graduate school supporting the graduate program.

PLEASE ATTACH AN UP-TO-DATE C.V. FOR THE NOMINEE AND A BRIEF (1-PAGE) DESCRIPTION OF HOW THE NOMINEE HAS MET THE CONDITIONS FOR MEMBERSHIP IN THE COLLEGE OF GRADUATE AND POSTDOCTORAL STUDIES.

PRINTED NAME OF THE HEAD (of department in which program resides)	PRINTED NAME OF DEAN/EXECUTIVE DIRECTOR (of college/school in which program resides)
<input checked="" type="checkbox"/> Dept. Head Signature (digital signature accepted)	<input checked="" type="checkbox"/> Dean/Executive Director Signature (digital signature accepted)
internal use only	
<input checked="" type="checkbox"/> Dean CGPS Signature (digital signature accepted)	<input type="checkbox"/> CGPS Approved yy / mm / dd



New Faculty Graduate Student Support Program

DESCRIPTIONS OF MEMBERSHIP TYPES

STANDARD GRADUATE FACULTY MEMBERSHIP

Membership in the College of Graduate and Postdoctoral Studies (CGPS) is held for the purpose of furthering the education of graduate students and enhancing the research, scholarly and artistic work at the University of Saskatchewan. Individuals with academic appointments within other colleges/schools may be nominated as members of graduate faculty within the CGPS. This includes tenured, probationary, continuing term, emeriti, or in some circumstances academic programming appointments. Membership in the CGPS faculty is for five years (July through June), renewable for as long as the member remains in good standing and active in graduate and postdoctoral studies.

MEDICAL FACULTY MEMBERSHIP

Each Medical Faculty member must be a licensed Saskatchewan physician or a Clinical PhD, holding a clinical appointment in the individual's respective health region as well as an academic appointment in a department or a division within the College of Medicine at the University of Saskatchewan. A Medical Faculty membership is subject to the limitations outlined by *The University of Saskatchewan Act* with respect to the statutory definition of a faculty member and as defined by the **Procedures Manual for Medical Faculty**. CGPS Medical Faculty members are members of graduate faculty within the College of Graduate and Postdoctoral Studies. Appointments as Medical Faculty within CGPS are valid for five years (July through June), renewable for as long as the member remains in good standing and active in graduate and postdoctoral studies. CGPS Medical Faculty wishing to be involved in the education of graduate students and/or involvement with postdoctoral fellows within a second academic unit may be recommended for a one-time appointment and/or be nominated for [associate membership](#).

ADJUNCT PROFESSOR MEMBERSHIP

An individual who is not an employee of the University of Saskatchewan whose knowledge, expertise and skills contribute to the academic unit's research and teaching functions with respect to graduate students and postdoctoral fellows, may be recommended for appointment as an adjunct professor ([USFA collective agreement 13.1.2](#)). Adjunct professors are members of graduate faculty within the College of Graduate and Postdoctoral Studies and are encouraged to participate in the affairs of the college as appropriate. Memberships are valid for five years (July through June), renewable for as long as the member remains in good standing and active in graduate and postdoctoral studies. (e.g. Adjunct professors usually hold a PhD and an academic appointment at another university. Adjunct professors are also commonly employed within a government-funded laboratory or have an affiliation to the UofS through research collaborations.)

ONE-TIME MEMBERSHIP

A one-time member may be appointed to serve on a graduate student advisory committee, teach a graduate-level course or serve as an external examiner of a master student's thesis. At minimum, the one-time member is expected to be a subject matter expert and typically have an earned degree equivalent to or advanced beyond that sought by the student. Generally, one-time members are non-CGPS members who have specific expertise in a specialized area and wish to contribute to the program of an individual graduate student.

PROFESSIONAL AFFILIATE

Professional Affiliates may be self-employed, may be employed in staff positions at the university, or may be members of external organizations. These individuals will normally have valuable skills, education, and experience, without necessarily meeting criteria required for appointment in a tenure-track faculty position. Professional affiliates cannot be research supervisors, although they are eligible to serve on graduate student advisory and examining committees and are able to teach graduate courses, when their qualifications are appropriate. Academic units may recommend individuals be appointed as professional affiliates whom they wish to have associated with their research, graduate teaching, or professional program(s). Professional Affiliates are not considered members of the CGPS faculty and they shall serve without additional salary from the UofS.

BID # stands for "Banner Identification number", which is an 8-digit number (also recognized as a student number) that helps CGPS identify an individual in the UofS Banner system.