SSHRC CGS/Fellowship Doctoral Program
Scholarship Application Flow Chart

Student verifies eligibility.  

Student reads the Instructions for Completing an Application.  

Student contacts former and current universities to obtain all transcripts (undergraduate & graduate).  
https://students.usask.ca/academics/grades.php#Transcripts

Student creates profile and fills out the application form on the SSHRC On-line System.  

Who should I ask to write my assessments? 
Persons who are capable of making an informed assessment on your research and other abilities (e.g. current or previous academic research supervisor).

What are the supporting documents I attach?  
(See Attaching a Document for the attachment requirements)
- Research Proposal (max. 2 pages)
- Bibliography/Citations (max. 5 pages)
- Official letter to confirm part-time study/leave of absence (max. 1 page, if applicable)
- Allowable Inclusions (max. 1 page, if applicable)
- Research contributions/Relevant Experience/Activities (max. 2 pages)
- Supplement Justification/Joint or Special Initiatives (max. 1 page for each)
- Official transcripts (include 1 copy of transcript key for each transcript)

Student sends 2 invitations to complete the Letters of Appraisal section.

Student attaches all supporting documents.

Student ensures that all materials are uploaded properly and the Assessments section is complete.

Student prints and provides application to their department for internal review (if applicable).  
Contact your department for internal deadline.

Student makes changes suggested by department and submits application to On-line System to complete process.  
Deadline – Tuesday, October 10, 2023

Stages in Competition
1. Student informs department of intention to apply for competition.
2. Student ensures completion of application package.
3. Student prints and submits application package to department for internal review (if applicable).
4. Department provides feedback to students.
5. Student makes changes, if necessary.
6. Student must submit application to the SSHRC On-line System by Tuesday, October 10, 2023 to be considered.
7. CGPS Awards Committee selects candidates to forward to SSHRC for national competition.
8. SSHRC awards scholarship recipients and informs students by Spring 2024.

2. Why order transcripts first?  
Transcripts can take several weeks to arrive and the student can work on their application in the meantime.
2. Which transcripts do I need to provide?  
All post-secondary transcripts must be provided, whether or not they relate to your current program. As well, transcripts for courses that were credited to any post-secondary program must be provided as well.

I can’t see my Assessments.  
Students will not be able to see what was written on the assessment. They will be able to see if it was completed. If the assessment is not complete, another invitation should be sent or the original request can be deleted and the student can contact another reference.

Help! I have questions.  
For general information:  
Visit the Canada Graduate Scholarships – Doctoral Program website.
Read the Instructions for Completing an Application
For assistance with SSHRC On-line System:  
613-995-4273  
Monday – Friday: 8:30 am – 4:30 pm (EST)
Email: webgrant@sshrc-crsh.gc.ca
Graduate Awards & Scholarships

Updated August 28, 2023