



CPRA Application Process

	Recruitment & Eligibility	Application package preparation	Submission to UnivRS	Institutional Review	Application Submission
Applicant		Initiates application process in coordination with faculty supervisor	(CIHR only) Submits application in ResearchNet by the internal deadline	Makes adjustments as recommended by RASI and collaborate with Faculty Supervisor	Submits NSERC/SSHRC application directly by agency deadline
Faculty Supervisor	Identifies and confirms prospective applicants. Plan for required documentation, project scope, internal reviews and timelines	Collaborates with applicant on application preparation	Initiates and submits UnivRS record for approvals by internal deadline	Makes adjustments as recommended by RASI and collaborate with applicant	
CGPS	Triages inquiries regarding application portals and UnivRS process to RASI Responds to inquiries about CGPS PDF appointment process	Triages and responds to inquiries. Assists with signing of CIHR fulfillment of degree requirements form			
RASI	Responds to inquiries regarding application portals and UnivRS process	Responds to inquiries regarding application portals and UnivRS process	Receives UnivRS submissions from Faculty Supervisor by the internal deadline	Reviews applications and ensures applications go through required internal approvals	Forwards CIHR application by the agency deadline

For questions related to application portals or the UnivRS process, please contact RASI at research.services@usask.ca
For inquiries regarding the CGPS Postdoctoral Appointment Process please email postdoctoral.studies@usask.ca