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**Sent:** Thursday, November 21, 2024 10:25 AM  
**Subject:** CGPS Operational Bulletin #46 - DATE CLARIFICATION



## Upcoming Deadlines

### [Tri-Agency Masters \(CGS-M\) Competition](#)

Deadline: **December 2, 2024**

### [ESL Bursary \(Winter\)](#)

Deadline: **December 2, 2024**

## Upcoming Events

Nov. 28: [Graduate Faculty Council](#) *\*Updated to reflect correct date\**

Nov. 29: [3MT Speed Dating](#)

Dec. 4: [Stitching Stories](#)

Dec. 4: Grad Administrator Holiday Appreciation

Dec. 5: Graduate Faculty Annual Townhall

Dec. 11: *\*Tentative\** Grad Chair Forum

Jan. 8: [Stitching Stories](#)

# Updates

## **PALS Fact Sheet**

As a follow-up to the last Graduate Chair/Graduate Administrator Forum, a FAQ to help you better respond to questions has been developed. See [attached PDF](#) for FAQ.

Please visit the [CGPS PAWS Channel](#) as updates develop.

## **Update on Duolingo score requirements**

During the October 10, 2024 CGPS Faculty Council meeting, a change to the Duolingo English Test (DET) requirement was approved. Starting January 1, 2025, graduate applicants submitting a DET score will need a minimum overall score of 120, with at least 100 in each individual section.

Applications received before this January 1, 2025 will still follow the current requirements, which are listed on the [Admission Requirements webpage](#).

## **Update RMS - Access code for referees**

Thank you for your patience and support in helping referees navigate issues with reference access codes. We're happy to share that the USask RMS team has developed a solution.

As of October 31, 2024, referees now receive an access code directly in the initial email inviting them to provide a reference. This eliminates the need for referees to request an access code, and not receiving the emails. Since implementing this change, we've noticed a significant drop in inquiries to CGPS about access codes.

## **What happens if a student needs retroactive registration?**

If a student needs to be registered after the add/drop date or retroactively for past terms due to an extension to time in program, a program transfer, or if they just missed registration, late registration forms must be submitted. Students should reach out to their Graduate Administrators if they require assistance.

If late registration is required, there is a fee of \$35 per class that students are charged on their tuition accounts. Late fees may be waived by student request in certain situations, such as an extension to time in program or program transfers. For these situations, please include all information in the TDX ticket for the GPSO's to review and approve.

## **Study permit requirement for international students**

International graduate students are required to hold a valid Canadian study permit throughout their time in their academic program. Visit the [IRCC website](#) for more

information. It is each student's responsibility to maintain a valid study permit and apply for extension.

Academic units are encouraged to remind students about maintaining valid permits but should not provide immigration advice. For support, contact the [International Student and Study Abroad Centre \(ISSAC\)](#), which specializes in immigration matters.

Please note, if a student's study permit expires and it is not renewed, they will need to withdraw from their program as of the permit's expiration date.

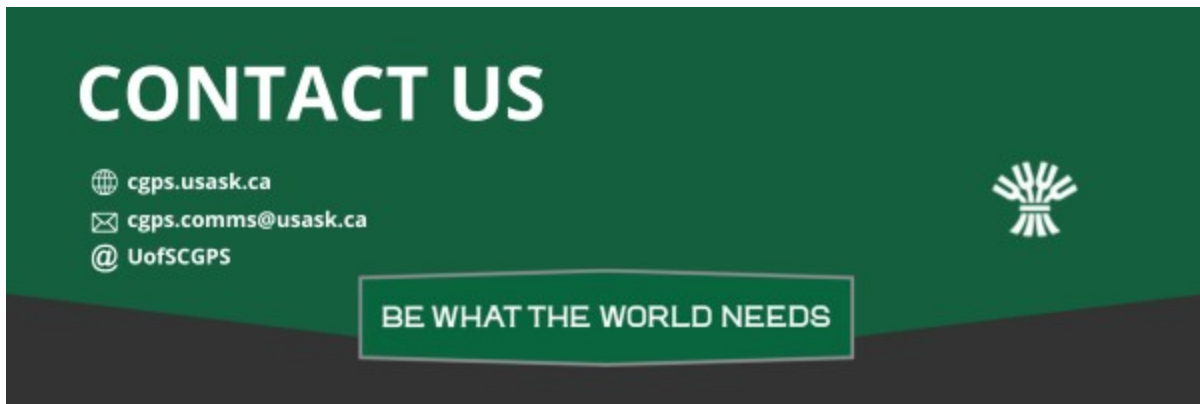
### **TDX training and Knowledge Base articles**

Thank you to all Graduate Administrators who shared feedback in our October survey! We've passed your comments along to the TDX team and are working on making improvements. We are also scheduling training sessions and adding more articles to the Knowledge Base.

In the meantime, Graduate Administrators can review existing articles for help with approving tickets, defense memos, and more in the [CGPS Knowledge Base](#).

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*This bulletin was delivered to CGPS staff, Graduate Administrators, Graduate Chairs and Graduate Associate Deans.*



 **Attachments:**  
[PALsFAQ.pdf](#)