



Date Submitted: _____

Academic Unit: _____

Graduate/MD Faculty

USask tenured, probationary, continuing term, or in some circumstances academic programming appointments. Or, a licensed Saskatchewan physician or a clinical PhD who holds a clinical appointment in the individual's respective health region as well as an academic appointment in a department or a division within the College of Medicine at USask. *If the Graduate/MD Faculty member retires please update CGPS.

Adjunct Professor

Individuals whose knowledge, expertise and skills contribute to the academic unit's graduate student and postdoctoral scholar training, research, and teaching objectives. (Typically, a tenure-track faculty member from a higher-ed institution.) The individual cannot receive remuneration and must not be an employee of USask.

Nominee's Employer Name: _____

Employer Address: _____

Employer's Signature: _____

Adjunct nominations must include the above information indicating that the employer is aware of the nominee's relationship with USask.

New ** Adjunct Professors may be eligible for Library access and hold USask managed funding. Connect with the nominating unit for information. Access to the following USask software is requested. Find [access info](#) here.

Please contact your [IT Coordinator](#) for more information and/or support.

- No Service
- Basic (USask email)
- Teaching
- Research

Professional Affiliate

Individuals may be self-employed, be employed in staff positions at USask, or be members of external organizations. Professional Affiliates cannot be research supervisors but can serve on graduate student advisory and examining committees and are able to teach graduate courses when their qualifications are appropriate.

❖ One-time membership

One-time membership requests are managed exclusively through the service desk using [this form](#).

Appointments to the College of Graduate and Postdoctoral Studies (CGPS) are held by qualified individuals actively engaged in the education, research, scholarly and artistic work of graduate students and postdoctoral scholars at USask. Appointments are made for five years (July through June) and may be renewed by recommendation.

Nominee Information

Name: _____

Email: _____

NSID: _____

By checking this box, the nominee indicates their acceptance of the responsibilities and expectations of being engaged in graduate and postdoctoral studies at USask. [Ref: CGPS Policies & Procedures](#)

Appointment Approval

Nominees must meet at least one of the following criteria (check all that apply).

The nominee has had previous experience supervising graduate students and/or has taught graduate-level course work in at least two of the last three years.

The nominee has conducted a peer review, or has had an article, book or exhibition of artistic work published or accepted for publication within the last three years.

The nominee has had substantial involvement in ongoing research which offers resources and opportunities for graduate students and/or postdoc scholars.

Dept. Head Name: _____ X: _____

Dean/ED Name: _____ X: _____

Dean Debby Burshtyn, CGPS X: _____

Software Approval ** New

Fees associated with software are calculated annually by ICT on a cost per user basis and billed directly to the unit. Please contact your [IT Coordinator](#) for more information and/or support.

Dept. Head Name: _____ X: _____

Dean/ED Name: _____ X: _____

Complete nominations may be forwarded to cgps.eo@usask.ca via email and must include:

1. A fully executed GPS 501 nomination form.
2. A statement of rationale from the academic unit head on how the nominee meets the criteria and how the individual will be engaged in graduate studies.
3. The nominee's up-to-date CV.