

**College of Graduate and Postdoctoral Studies**

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Current U of S policy states that all courses must include a final examination worth more than 30% of the final grade. The College of Graduate and Postdoctoral Studies must approve all exceptions to this policy.

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Basic information about the EXISTING course:

1. Department/Unit: \_\_\_\_\_ College of: \_\_\_\_\_
2. \_\_\_\_\_

\_\_\_\_\_  
(Authorizing Unit Head - PLEASE PRINT)

\_\_\_\_\_  
(Authorizing Unit Head - SIGNATURE)

3. Label, number, and title of course: \_\_\_\_\_
4. Please provide a brief statement which explains why an exemption of final examination or a final examination worth less than 30% is appropriate for this course: \_\_\_\_\_
5. Please indicate all methods of evaluating students and percentages assigned to each method (i.e. assignments, laboratory work, mid-term examination, essays, papers, presentations, projects, etc.): \_\_\_\_\_
6. Date of Implementation: \_\_\_\_\_

This course will conform to the academic requirements and standards for graduate courses, including the rules of *Student Appeals in Academic Matters* (see [www.usask.ca/university\\_secretary/council/reports\\_forms/reports/12-06-99.php](http://www.usask.ca/university_secretary/council/reports_forms/reports/12-06-99.php)) and Academic Integrity and Student Conduct (see [www.usask.ca/university\\_secretary/honesty/](http://www.usask.ca/university_secretary/honesty/)).

Date of Approval by Undergraduate College (of the home academic unit): \_\_\_\_\_

\_\_\_\_\_  
(Authorizing College Signature (of the home academic unit))

\_\_\_\_\_  
(Name of Person Signing - PLEASE PRINT)