

116, 110 Science Place Saskatoon SK S7N 5C9 Canada Telephone: 306-966-5751

Email: grad.studies@usask.ca

**Established in memory of Kelly Clement (1979-2021)**, the Clement Employee Service Award annually recognizes the outstanding contributions of a USask staff member to the graduate student community. Nominees will typically demonstrate their commitment to supporting graduate students by pursuing goals and objectives that align with at least one of the three aspirational areas of the College:

- 1. Achieving Inclusive Academic Excellence by mobilizing and reinforcing exceptional graduate student experiences.
- **2.** Creating Knowledge and Skills that take graduate students beyond traditional degree outcomes and support them as scholars to be global contributors prepared for various career paths.
- 3. Rejuvenating Relationships to embolden and activate USask's internal and external graduate community.

## **Nominee's Information**

(To be completed by the nominator)

Home Unit/Department  Please identify which of the following activities or attributes you believe the nominee most frequently exhibits (chat apply):  Consistent excellence in job performance, providing exceptional service to graduate students, faculty, and fellow staff alike  Demonstration of commitment to their department, program, unit, or the wider CGPS by regularly performing services beyond the requirements of their job responsibilities  Contribution to a positive and productive work and learning environment  Email Address  Community building amongst graduate studer staff who support graduate students  Fostering an environment either at the unit or institutional level that improves, enhances, or strengthens some aspect of the graduate stude experience; is committed to making the univergence apositive one for all students  Development or enhancement of materials or processes for the benefit of the graduate students	Last Name	First Name			Email Address
Nominator's Information  Last Name   First Name   Email Address    Home Unit/Department   First Name   Email Address    Please identify which of the following activities or attributes you believe the nominee most frequently exhibits (chat apply):   Consistent excellence in job performance, providing exceptional service to graduate students, faculty, and fellow staff alike   Community building amongst graduate students staff who support graduate students   Fostering an environment either at the unit or institutional level that improves, enhances, or strengthens some aspect of the graduate stude experience; is committed to making the unive experience a positive one for all students   Development or enhancement of materials or processes for the benefit of the graduate students   Contribution to a positive and productive work and learning environment   A willingness to share their knowledge, skills, and experience with others, always offering to lend a   Seeks out opportunities to grow and learn, takes   Seeks out opportunities   Seeks out opportunities					
Last Name    First Name   Email Address	Home Unit/Department				
Home Unit/Department  Please identify which of the following activities or attributes you believe the nominee most frequently exhibits (chat apply):  Consistent excellence in job performance, providing exceptional service to graduate students, faculty, and fellow staff alike  Demonstration of commitment to their department, program, unit, or the wider CGPS by regularly performing services beyond the requirements of their job responsibilities  Contribution to a positive and productive work and learning environment  A willingness to share their knowledge, skills, and experience with others, always offering to lend a  Community  Community building amongst graduate studer staff who support graduate students  Fostering an environment either at the unit or institutional level that improves, enhances, or strengthens some aspect of the graduate studex experience a positive one for all students  Development or enhancement of materials or processes for the benefit of the graduate studex community  Seeks out opportunities to grow and learn, take	Nominator's Information				
Please identify which of the following activities or attributes you believe the nominee most frequently exhibits (chat apply):  Consistent excellence in job performance, providing exceptional service to graduate students, faculty, and fellow staff alike  Demonstration of commitment to their department, program, unit, or the wider CGPS by regularly performing services beyond the requirements of their job responsibilities  Contribution to a positive and productive work and learning environment  A willingness to share their knowledge, skills, and experience with others, always offering to lend a  Community building amongst graduate studer staff who support graduate students  Fostering an environment either at the unit or institutional level that improves, enhances, or strengthens some aspect of the graduate students experience; is committed to making the univergence apositive one for all students  Development or enhancement of materials or processes for the benefit of the graduate students community  Seeks out opportunities to grow and learn, take	Last Name	First Name			Email Address
Please identify which of the following activities or attributes you believe the nominee most frequently exhibits (chat apply):  Consistent excellence in job performance, providing exceptional service to graduate students, faculty, and fellow staff alike  Demonstration of commitment to their department, program, unit, or the wider CGPS by regularly performing services beyond the requirements of their job responsibilities  Contribution to a positive and productive work and learning environment  A willingness to share their knowledge, skills, and experience with others, always offering to lend a  Community building amongst graduate studer staff who support graduate students  Fostering an environment either at the unit or institutional level that improves, enhances, or strengthens some aspect of the graduate students experience; is committed to making the univergence apositive one for all students  Development or enhancement of materials or processes for the benefit of the graduate students community  Seeks out opportunities to grow and learn, take					
Consistent excellence in job performance, providing exceptional service to graduate students, faculty, and fellow staff alike  Demonstration of commitment to their department, program, unit, or the wider CGPS by regularly performing services beyond the requirements of their job responsibilities  Contribution to a positive and productive work and learning environment  A willingness to share their knowledge, skills, and experience with others, always offering to lend a  Community building amongst graduate studer staff who support graduate students  Fostering an environment either at the unit or institutional level that improves, enhances, or strengthens some aspect of the graduate students experience a positive one for all students  Development or enhancement of materials or processes for the benefit of the graduate students  Community building amongst graduate students staff who support graduate students institutional level that improves, enhances, or strengthens some aspect of the graduate students  Example 1	Home Unit/Department				
exceptional service to graduate students, faculty, and fellow staff alike  Demonstration of commitment to their department, program, unit, or the wider CGPS by regularly performing services beyond the requirements of their job responsibilities  Contribution to a positive and productive work and learning environment  A willingness to share their knowledge, skills, and experience with others, always offering to lend a  staff who support graduate students  Fostering an environment either at the unit or institutional level that improves, enhances, or strengthens some aspect of the graduate students  Development or enhancement of materials or processes for the benefit of the graduate students  Seeks out opportunities to grow and learn, taken					
Consistent excellence in job performance, providing exceptional service to graduate students, faculty, and fellow staff alike  Demonstration of commitment to their department, program, unit, or the wider CGPS by regularly performing services beyond the requirements of their job responsibilities  Contribution to a positive and productive work and learning environment  A willingness to share their knowledge, skills, and experience with others, always offering to lend a  Community building amongst graduate studer staff who support graduate students  Fostering an environment either at the unit or institutional level that improves, enhances, or strengthens some aspect of the graduate students experience a positive one for all students  Development or enhancement of materials or processes for the benefit of the graduate students  Community building amongst graduate students staff who support graduate students institutional level that improves, enhances, or strengthens some aspect of the graduate students  Experience a positive one for all students  Development or enhancement of materials or processes for the benefit of the graduate students  Seeks out opportunities to grow and learn, taken	Please identify which of the follo	wing activities or attributes	vou h	elieve the nomina	ee most frequently exhibits (check all
<ul> <li>□ Consistent excellence in job performance, providing exceptional service to graduate students, faculty, and fellow staff alike</li> <li>□ Demonstration of commitment to their department, program, unit, or the wider CGPS by regularly performing services beyond the requirements of their job responsibilities</li> <li>□ Community building amongst graduate students staff who support graduate students</li> <li>□ Fostering an environment either at the unit or institutional level that improves, enhances, or strengthens some aspect of the graduate students experience; is committed to making the univergence apositive one for all students</li> <li>□ Development or enhancement of materials or processes for the benefit of the graduate students</li> <li>□ Development or enhancement of their processes for the benefit of the graduate students</li> <li>□ Development or enhancement of materials or processes for the benefit of the graduate students</li> <li>□ Development or enhancement of their processes for the benefit of the graduate students</li> <li>□ Development or enhancement of their processes for the benefit of the graduate students</li> <li>□ Development or enhancement of the gradua</li></ul>	•	wing detivities of detinodies	,		ee most nequently extinoits (onesit an
fellow staff alike  □ Demonstration of commitment to their department, program, unit, or the wider CGPS by regularly performing services beyond the requirements of their job responsibilities  □ Contribution to a positive and productive work and learning environment  □ A willingness to share their knowledge, skills, and experience with others, always offering to lend a  □ Fostering an environment either at the unit or institutional level that improves, enhances, or strengthens some aspect of the graduate stud experience; is committed to making the univergence a positive one for all students  □ Development or enhancement of materials or processes for the benefit of the graduate stud community  □ Seeks out opportunities to grow and learn, taken		performance, providing		Community building amongst graduate students or	
<ul> <li>□ Demonstration of commitment to their department, program, unit, or the wider CGPS by regularly performing services beyond the requirements of their job responsibilities</li> <li>□ Contribution to a positive and productive work and learning environment</li> <li>□ A willingness to share their knowledge, skills, and experience with others, always offering to lend a</li> <li>institutional level that improves, enhances, or strengthens some aspect of the graduate stud experience; is committed to making the univergence apositive one for all students</li> <li>□ Development or enhancement of materials or processes for the benefit of the graduate stud community</li> <li>□ Seeks out opportunities to grow and learn, taken and productive work and community</li> </ul>	• • • • • • • • • • • • • • • • • • • •			staff who support graduate students	
program, unit, or the wider CGPS by regularly performing services beyond the requirements of their job responsibilities experience a positive one for all students  Contribution to a positive and productive work and learning environment  A willingness to share their knowledge, skills, and experience with others, always offering to lend a strengthens some aspect of the graduate stud experience; is committed to making the univergence; is committed to making the univergence; is committed to making the univergence apositive one for all students  Development or enhancement of materials or processes for the benefit of the graduate stud community	•			Fostering an environment either at the unit or	
performing services beyond the requirements of their job responsibilities experience; is committed to making the univergence apositive one for all students  Contribution to a positive and productive work and learning environment  A willingness to share their knowledge, skills, and experience with others, always offering to lend a  experience; is committed to making the univergence apositive one for all students  Development or enhancement of materials or processes for the benefit of the graduate stud community  Seeks out opportunities to grow and learn, taken	program, unit, or the wider CGPS by regularly			institutional level that improves, enhances, or	
job responsibilities  Contribution to a positive and productive work and learning environment  A willingness to share their knowledge, skills, and experience with others, always offering to lend a  experience a positive one for all students  Development or enhancement of materials or processes for the benefit of the graduate stud community  Seeks out opportunities to grow and learn, take				strengthens some aspect of the graduate student	
<ul> <li>□ Contribution to a positive and productive work and learning environment</li> <li>□ A willingness to share their knowledge, skills, and experience with others, always offering to lend a</li> <li>□ Development or enhancement of materials or processes for the benefit of the graduate stud community</li> <li>□ Seeks out opportunities to grow and learn, taken</li> </ul>				experience; is committed to making the university	
learning environment processes for the benefit of the graduate stud  ☐ A willingness to share their knowledge, skills, and experience with others, always offering to lend a ☐ Seeks out opportunities to grow and learn, take	•			·	
☐ A willingness to share their knowledge, skills, and community experience with others, always offering to lend a ☐ Seeks out opportunities to grow and learn, take				•	
experience with others, always offering to lend a $\qed$ Seeks out opportunities to grow and learn, tak				•	e benefit of the graduate student
			_	•	
neiping nand initiative to direct their own professional deve			Ц		_
as it relates to their role	neiping nand				·



116, 110 Science Place Saskatoon SK S7N 5C9 Canada Telephone: 306-966-5751

Email: grad.studies@usask.ca

## **Nominator Letter**

On a separate page, briefly outline (maximum two pages) how the nominee has met the award criteria. Be sure to include a short professional biography of the nominee and a description of the nominee's impact on the graduate community at USask.

## **Support Letters**

Please include two letters of support (maximum one page) in the final submission package.

Name of Support N	lominator :	1
-------------------	-------------	---

Last Name	First Name	Email Address
Home Unit/Department	'	
Name of Support Nominator 2		
Last Name	First Name	Email Address
Home Unit/Department		
Submission Checklist  Nomination packages must submitted electro	onically here by the posted deadline.	
☐ nomination form		

□ nomination letter□ two support letters