

Memorandum

To: Terry Wotherspoon, Chair, Academic Programs Committee of University Council

CC: John Harding, Graduate Chair, Department of Large Animal Clinical Sciences

From: Office of the Associate Dean, College of Graduate and Postdoctoral Studies

Date: January 24, 2018

Re: Terminate the Large Animal Clinical Sciences field of study for the Master of Veterinary Science Degree

In January 2018, the Graduate Programs Committee and the Executive Committee of the College of Graduate and Postdoctoral Studies (CGPS) considered a proposal to terminate the Large Animal Clinical Sciences field of study for the Master of Veterinary Sciences degree. The proposal was supported by the Graduate Programs Committee at their meeting on January 9, 2018, and subsequently supported by the Executive Committee at their meeting held on January 17, 2018.

The CGPS is requesting that the termination be made effective May 1, 2018. The Master of Veterinary Science degree is not recognized internationally. In response to feedback from the last Graduate Program Review, the department introduced a project-based Master of Science degree program to replace the Master of Veterinary Science program. The project-based Master of Science program was approved by APC and reported to Council in November 2016. Most students transferred to the new program at that time, and the final student in the department enrolled in the Master of Veterinary Science degree will be graduating in Spring 2018.

Attached please find:

- A copy of the memo from the Executive Committee of CGPS recommending the proposal
- A copy of the memo from the Graduate Programs Committee of CGPS recommending the proposal
- The completed program termination form
- The consultation with the registrar form

If you have any questions, please contact kelly.clement@usask.ca (306-966-2229).

:kc



Memorandum

To: Dr. Terry Wotherspoon, Chair, APC (of University Council)

Copies: Dr. Bruce Eglington, Chair, GPC CGPS
Dr. John Harding, Head, VLAC

From: Trever Crowe, Chair, Executive Committee CGPS

Date: January 17, 2018

Re: Proposal to terminate the Master of Veterinary Science program in Large Animal Clinical Sciences

On January 17, 2018, the Executive Committee of CGPS (EC) reviewed the following from the Graduate Programs Committee of CGPS:

On January 16, 2018, the Graduate Programs Committee (GPC) submitted a proposal to the EC to terminate the Master of Veterinary Science program in Large Animal Clinical Sciences. The department had already implemented an improved replacement program, a clinical project-based Master of Science. The Master of Veterinary Science degree was not recognized internationally, and would not have future enrolment. The program termination was seen as a housekeeping item. The GPC passed the following motion:

*Motion: To approve the termination of the Master of Veterinary Science in Large Animal Clinical Sciences.
Simonson/Green CARRIED*

The CGPS Executive Committee (EC) had the following discussion on January 17, 2018:

- *Impact on students won't be a problem – as usual, the principle concern is the students caught in transition. This is not an issue as all students have already been transitioned to an alternate master of science program*
- *The GPR and the program highlighted that this program is not nationally recognized and that they should move toward a master of science program*
- **Note:** *A member noted that text boxes within the form GSR400.3 did not display all of the entered text GPC will need to correct this before the recommendation is submitted to APC and University Council.*
- *A member inquired about when GPR highlighted that the program wasn't nationally recognized – seems it was approx. 2016; it was noted that a new program was created before this program is being deleted.*

The EC made a motion that the termination of the Master of Veterinary Science in Large Animal Clinical Sciences be terminated. Walker/Jones CARRIED

If you have any questions or concerns regarding the recommended please contact lori.lisitza@usask.ca on behalf of the Executive Committee.

/lal

Memorandum

To: Executive Committee of CGPS

From: Graduate Programs Committee of CGPS

Date: January 11, 2018

Re: Terminate the Master of Veterinary Science program in Large Animal Clinical Sciences

At the January 9, 2018, meeting of the Graduate Programs Committee (GPC), the committee considered a proposal to terminate the Master of Veterinary Science program in Large Animal Clinical Sciences.

The department had already implemented an improved replacement program, a clinical project-based Master of Science.

The Master of Veterinary Science degree was not recognized internationally, and would not have future enrolment. The program termination was seen as a housekeeping item.

The GPC passed the following motion unanimously:

Motion: *To approve the termination of the Master of Veterinary Science in Large Animal Clinical Sciences.*
Simonson/Green CARRIED

If you have any questions, please contact Kelly Clement at kelly.clement@usask.ca or 306-966-2229.

:kc



UNIVERSITY OF
SASKATCHEWAN

Report Form for Program Termination

Program(s) to be deleted:

Master of Veterinary Science (MVetSc), Dept LACS

Effective date of termination:

January 1, 2018

1. List reasons for termination and describe the background leading to this decision.

In response to our Graduate Program Review in 2015/16, the department decided to replace our MVetSc degree with a project-based MSc degree. All new and existing students are now enrolled in the project-MSc. The final step in the transition is to terminate the MVetSci program.

2. Technical information.

2.1 Courses offered in the program and faculty resources required for these courses.

An number of courses in veterinary medicine and surgery were offered. All will continue to

2.2 Other resources (staff, technology, physical resources, etc) used for this program.

Resources provided by WCVM and the Vet Medical Centre were integral to the success of the MVetSc program. Nothing changes with the new project MSc program.

2.3 Courses to be deleted, if any.

VLAC 980

2.4 Number of students presently enrolled.

Zero - all students previously enrolled in the MVetSc have transferred to the project-MSc

2.5 Number of students enrolled and graduated over the last five years.

7

3. Impact of the termination.

Internal

3.1 What if any impact will this termination have on undergraduate and graduate students?
How will they be advised to complete their programs?

No impact - no students remain in the program. All new students will enroll in our new project MSc.

3.2 What impact will this termination have on faculty and teaching assignments?

Nothing changes - faculty teaching continues unchanged in the project MSc program.

3.3 Will this termination affect other programs, departments or colleges?

No

3.4 If courses are also to be deleted, will these deletions affect any other programs?

The only course to be deleted is VLAC 980 (Clinical Practice), which was a non-credit course, which I understand was a placeholder for payroll at one time. The course has no

3.5 Is it likely, or appropriate, that another department or college will develop a program to replace this one?

It would be impossible for other departments to develop a program to replace our MVetSc because it is specific to our large animal veterinary medicine.

3.6 Is it likely, or appropriate, that another department or college will develop courses to replace the ones deleted?

Same answer as 3.5.

3.7 Describe any impact on research projects.

none - all research projects continue as in the past.

3.8 Will this deletion affect resource areas such as library resources, physical facilities, and information technology?

No

3.9 Describe the budgetary implications of this deletion.

None - everything continues as before

Attachments

External 3.10 Describe any external impact (e.g. university reputation, accreditation, other institutions, high schools, community organizations, professional bodies).

Reputation will improve because the MSc is an internationally recognized degree, whereas the MVetSc is not. This is one of the reasons why we developed the new project MSc program.

3.11 Is it likely or appropriate that another educational institution will offer this program if it is deleted at the University of Saskatchewan?

No. The College of Vet Med at U Calgary does not have a clinical residency program. OVC at U Guelph has a clinical DVSc degree which suits their needs. The Atlantic Vet College at U PEI has offered a MVetSc degree for many years.

Other

3.12 Are there any other relevant impacts or considerations?

No negative impacts that we can envision, but lots of positive impacts that were outlined in our proposal for the project MSc.

3.13 Please provide any statements or opinions received about this termination.

No statements but the departmental faculty have positive opinions and are fully supportive.

Attachments

(Optional)

4. Additional information. *Programs which have not undergone recent formal reviews should provide additional relevant information about quality, demand, efficiency, unique features, and relevance to the province.*

n/a - this change was recommended by the GPR review team in 2015.



Name and phone number of person completing this form:

John Harding 306-966-7070
Jackie Gabriel: 36-966-7076





College of Graduate and Postdoctoral Studies

Room 116 Thorvaldsen Building, 110 Science Place, Saskatoon SK CANADA S7N 5C9 Telephone (306)966-5751, Fax: (306)966-5756, General E-mail: grad_studies@usask.ca

Basic information about the proposed course:

1. Department/Unit: LACS

College of: WCVM

2.

Dr. David Wilson

(Authorizing Unit Head - PLEASE PRINT)

(Authorizing Unit Head - SIGNATURE)

3. Label, number, and title of course: VLAC 980 Clinical Practice classes (for interns and residents) (CRN'S: 81750, 21903, 85099, 25327, 40372, 60306, 40992, 60775)

4. Rationale for deleting this course: No longer needed with creation of new project masters

5. Impact of deleting this course:

5.1 Are the programs/courses of other academic units affected by the deletion of this course?

No Yes (Please list):

5.2 Were any other academic units asked to review or comment on the proposal?

No Yes (Please attach correspondence)

Date of Implementation: Immediately

Date of Approval by College (of the home academic unit):

(Authorizing College Signature (of the home academic unit))

Dean Douglas Freeman
(Name of Person Signing - PLEASE PRINT)

**Consultation with the Registrar Form
(New Programs and New Majors / Minors / Concentrations)**

Title: Termination of Large Animal Clinical Sciences [VLAC] Major in Master of Veterinary Science-Project [MVET-P-GP] Program

This form is to be completed by the Registrar (or his/her designate) during an in-person consultation with the faculty member responsible for the proposal. Please consider the questions on this form prior to the meeting.

Section 1: New Degree / Diploma / Certificate Information or Renaming of Existing

1 Is this a new degree, diploma, or certificate? Yes No X

Is an existing degree, diploma, or certificate being renamed? Yes No X

If you've answered NO to each of the previous two questions, please continue on to the next section.

2 What is the name of the new degree, diploma, or certificate?

3 If you have renamed an existing degree, diploma, or certificate, what is the current name?

4 Does this new or renamed degree / diploma / certificate require completion of degree level courses or non-degree level courses, thus implying the attainment of either a degree level or non-degree level standard of achievement?

5 If this is a new degree level certificate, can a student take it at the same time as pursuing another degree level program? Yes No

6 If YES, a student attribute will be created and used to track students who are in this certificate alongside another program. The attribute code will be:

7 Which College is responsible for the awarding of this degree, diploma, or certificate?

8 Is there more than one program to fulfill the requirements for this degree, diploma, or certificate? If yes, please list these programs.

9 Are there any new majors, minors, or concentrations associated with this new degree / diploma / certificate? Please list the name(s) and whether it is a major, minor, or concentration, along with the sponsoring department.

10 One major is required on all programs [4 characters for code and 30 characters for description]
 If this is a new graduate degree, is it thesis-based, course-based, or project-based?

Section 2: New Program for Existing or New Degree / Diploma / Certificate Information

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

- 1 Is this a new program?
Is an existing program being revised?
If you've answered NO to each of the previous two questions, please continue on to the next section.
- 2 If YES, what degree, diploma, or certificate does this new/ revised program meet requirements for?

- 3 What is the name of this new program?

- 4 What other program(s) currently exist that will also meet the requirements for this same degree(s)?

- 5 What College/Department is the academic authority for this program?

- 6 Is this a replacement for a current program?
- 7 If YES, will students in the current program complete that program or be grandfathered?

- 8 If this is a new graduate program, is it thesis-based, course-based, or project-based?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Section 3: Mobility

Mobility is the ability to move freely from one jurisdiction to another and to gain entry into an academic institution or to participate in a learning experience without undue obstacles or hindrances.

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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- 1 Does the proposed degree, program, major, minor, concentration, or course involve mobility?
If yes, choose one of the following:
 - Domestic Mobility (both jurisdictions are within Canada)
 - International Mobility (one jurisdiction is outside of Canada)
- 2 Please indicate the mobility type (refer to Nomenclature for definitions).
 - Joint Degree
 - Dual Degree
 - Professional Internship Program
 - Faculty-Led Course Abroad
 - Term Abroad Program
- 3 The U of S enters into partnerships or agreements with external partners for the above mobility types in order to allow students collaborative opportunities for research, studies, or activities. Has an agreement been signed?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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- 4 Please state the full name of the agreement that the U of S is entering into.

- 5 What is the name of the external partner?

- 6 What is the jurisdiction for the external partner?

[Empty text box]

Section 4: New / Revised Major, Minor, or Concentration for Existing Degree Information (Undergraduate)

Yes No Revised

- 1 Is this a new or revised major, minor, or concentration attached to an existing degree program? If you've answered NO, please continue on to the next section.
- 2 If YES, please specify whether it is a major, minor, or concentration. If it is more than one, please fill out a separate form for each.
- 3 What is the name of this new / revised major, minor, or concentration?
- 4 Which department is the authority for this major, minor, or concentration? If this is a cross-College relationship, please state the Jurisdictional College and the Adopting College.
- 5 Which current program(s), degree(s), and/or program type(s) is this new / revised major, minor, or concentration attached to?

Section 5: New / Revised Disciplinary Area for Existing Degree Information (Graduate)

- 1 Is this a new or revised disciplinary area attached to an existing graduate degree program? If you've answered NO, please continue on to the next section.
- 2 If YES, what is the name of this new / revised disciplinary area?

Yes No Revised

3 Which Department / School is the authority for this new / revised disciplinary area?

4 Which current program(s) and / or degree(s) is this new / revised disciplinary area attached to?

Section 6: New College / School / Center / Department or Renaming of Existing

- 1 Is this a new college, school, center, or department?
 Is an existing college, school, center, or department being renamed?
 Is an existing college, school, center, or department being deleted?
 If you've answered NO to each of the previous two questions, please continue on to the next section.

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

2 What is the name of the new (or renamed) college, school, center, or department?

3 If you have renamed an existing college, school, center, or department, what is the current name?

4 What is the effective term of this new (renamed) college, school, center, or department?

5 Will any programs be created, changed, or moved to a new authority, removed, relabelled?

6 Will any courses be created, changed, or moved to a new authority, removed, relabelled?

7 Are there any ceremonial consequences for Convocation (ie. New degree hood, adjustment to parchments, etc.)?

Section 7: Course Information - NOT APPLICABLE

1 Is there a new subject area(s) of course offering proposed for this new degree? If so, what is the subject area(s) and the suggested four (4) character abbreviation(s) to be used in course listings?

2

If there is a new subject area(s) of offerings what College / Department is the academic authority for this new subject area?

3 Have the subject area identifier and course number(s) for new and revised courses been cleared by the Registrar?

4 Does the program timetable use standard class time slots, terms, and sessions?

Yes No

If NO, please describe.

5 Does this program, due to pedagogical reasons, require any special space or type or rooms?

Yes No

If YES, please describe.

NOTE: Please remember to submit a new "Course Creation Form" for every new course required for this new program / major. Attached completed "Course Creation Forms" to this document would be helpful.

Section 8: Admissions, Recruitment, and Quota Information - NOT APPLICABLE

1 Will students apply on-line? If not, how will they apply?

2 What term(s) can students be admitted to?

3 Does this impact enrollment?

4 How should Marketing and Student Recruitment handle initial inquiries about this proposal before official approval?

5 Can classes towards this program be taken at the same time as another program?

6 What is the application deadline?

7 What are the admission qualifications? (IE. High school transcript required, grade 12 standing, minimum average, any required courses, etc.)

8 What is the selection criteria? (IE. If only average then 100% weighting; if other factors such as interview, essay, etc. what is the weighting of each of these in the admission decision.)

9 What are the admission categories and admit types? (IE. High school students and transfer students or one group? Special admission? Aboriginal equity program?)

- 10 What is the application process? (IE. Online application and supplemental information (required checklist items) through the Admissions Office or sent to the College/Department?)
- 11 Who makes the admission decision? (IE. Admissions Office or College/Department/Other?)
- 12 Letter of acceptance - are there any special requirements for communication to newly admitted students?
- 13 Will the standard application fee apply?
- 14 Will all applicants be charged the fee or will current, active students be exempt?

Section 9: Proposed Tuition and Student Fees Information - NOT APPLICABLE

1 How will tuition be assessed?

Standard Undergraduate per credit	
Standard Graduate per credit	
Standard Graduate per term	
Non standard per credit*	
Non standard per term*	
Other *	
Program Based*	

* See attached documents for further details

2 If fees are per credit, do they conform to existing categories for per credit tuition? If YES, what category or rate?

9 If program based tuition, how will it be assessed? By credit unit? By term? Elsehow?

Yes No

10 Does proponent's proposal contain detailed information regarding requested tuition? If NO, please describe.

11 What is IPA's recommendation regarding tuition assessment? When is it expected to receive approval?

12 IPA Additional comments?

3 Will students outside the program be allowed to take the classes?

4 If YES, what should they be assessed? (This is especially important for program based.)

5 Do standard student fee assessment criteria apply (full-time, part-time, on-campus versus off-campus)?

6 Do standard cancellation fee rules apply?

7 Are there any additional fees (e.g. materials, excursion)? If yes, see NOTE below.

NOTE: Please remember to submit a completed "Application for New Fee or Fee Change Form" for every new course with additional fees.

Section 10: Government Loan Information - NOT APPLICABLE

NOTE: Federal / provincial government loan programs require students to be full-time in order to be eligible for funding. The University of Saskatchewan defines full-time as enrollment in a minimum of 9 credit units (operational) in the fall and/or winter term(s) depending on the length of the loan.

1 If this is a change to an existing program, will the program change have any impact on student loan eligibility?

2 If this is a new program, do you intend that students be eligible for student loans?

Section 11: Convocation Information (only for new degrees) - NOT APPLICABLE

1 Are there any 'ceremonial consequences' of this proposal (ie. New degree hood, special convocation, etc.)?

2 If YES, has the Office of the University Secretary been notified?

3 When is the first class expected to graduate?

4

What is the maximum number of students you anticipate/project will graduate per year (please consider the next 5-10 years)?

Section 12: Schedule of Implementation Information - NOT APPLICABLE

1 What is the start term?

2 Are students required to do anything prior to the above date (in addition to applying for admission)?

If YES, what and by what date?

Yes No

Section 13: Registration Information - NOT APPLICABLE

1 What year in program is appropriate for this program (NA or a numeric year)?

(General rule = NA for programs and categories of students not working toward a degree level qualification.)

2 Will students register themselves?

If YES, what priority group should they be in?

Yes No

Section 14: Academic History Information - NOT APPLICABLE

1 Will instructors submit grades through self-serve?

2 Who will approve grades (Department Head, Assistant Dean, etc.)?

Yes No

Section 15: T2202 Information (tax form) - NOT APPLICABLE

1 Should classes count towards T2202s?

Yes No

Section 16: Awards Information - NOT APPLICABLE

1 Will terms of reference for existing awards need to be amended?

Yes No

2 If this is a new undergraduate program, will students in this program be eligible for College-specific awards?

Section 17: Government of Saskatchewan Graduate Retention (Tax) Program - NOT APPLICABLE

1 Will this program qualify for the Government of Saskatchewan graduate retention (tax) program?

Yes No

To qualify the program must meet the following requirements:
- be equivalent to at least 6 months of full-time study, and
- result in a certificate, diploma, or undergraduate degree.

Section 18: Program Termination

1 Is this a program termination?

Yes No

If yes, what is the name of the program?

Large Animal Clinical Sciences [VLAC] Major in the Master of Vet Science-Project [MVET-P-GP] Program

2 What is the effective date of this termination?

201805 [May 2018]

3 Will there be any courses closed as a result of this termination?

Yes No

If yes, what courses?

VLAC 980 - Clinical Practice

4 Are there currently any students enrolled in the program?

Yes No

If yes, will they be able to complete the program?

One student with an active record and has applied to graduate in June 2018 (201801 term on degree record)

5 If not, what alternate arrangements are being made for these students?

6 When do you expect the last student to complete this program?

June 7, 2018

7 Is there mobility associated with this program termination?

Yes No

If yes, please select one of the following mobility activity types.

- Dual Degree Program
- Joint Degree Program
- Internship Abroad Program
- Term Abroad Program
- Taught Abroad Course
- Student Exchange Program

Partnership agreements, coordinated by the International Office, are signed for these types of mobility activities. Has the International Office been informed of this program termination?

Yes	No
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Section 19: SESD - Information Dissemination (internal for SESD use only)

1 Has SESD, Marketing and Student Recruitment, been informed about this new / revised program?	Yes	No
2 Has SESD, Admissions, been informed about this new / revised program?	Yes	No
3 Has SESD, Student Finance and Awards, been informed about this new / revised program?	Yes	No
4 Has CGSR been informed about this new / revised program?	Yes	No
5 Has SESD, Transfer Credit, been informed about any new / revised courses?	Yes	No
6 Has ICT-Data Services been informed about this new or revised degree / program / major / minor / concentration?	Yes	No
7 Has the Library been informed about this new / revised program?	Yes	No
8 Has ISA been informed of the CIP code for new degree / program / major?	Yes	No
9 Has Room Scheduling/Scheduling Hub/Senior Coordinator of Scheduling been informed of unique space requirements for the new courses?	Yes	No
10 Has the Convocation Coordinator been notified of a new degree?	Yes	No
11 What is the highest level of financial approval required for this submission? Check all that apply.	Yes	No

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

- a. None - as it has no financial implications
- OR
- b. Fee Review Committee
- c. Institutional Planning and Assessment (IPA)
- d. Provost's Committee on Integrated Planning (PCIP)
- e. Board of Governors
- f. Other

SIGNED

Date: *23 Jan 2018*

Registrar (Russell Isinger): *James Doull*

College / Department Representative(s): *Alison Walker*

IPA Representative(s):