



Faculty Ambassador Trip Report

In an effort to ensure that all follow-up activities are completed by CGPS staff in a timely manner, all Faculty Ambassadors are requested to complete the Faculty Ambassador Trip Report. Those Faculty Ambassadors who have received funding from the Faculty Ambassador Funding Program, CGPS, are **required** to submit a completed Trip Report with their travel expense claim form to the CGPS before the supplemental funds will be released.

Report Outline:

List and provide a brief description of the Institution(s) visited on behalf of the CGPS:

List and provide contact information for the institutional contacts made or renewed as part of this trip:

Provide a brief account of the outcomes of your meeting(s) with faculty and or senior administrators at your host institution:

Provide a brief account of the outcomes of your interaction(s) with prospective graduate students:

Follow-up activities to be undertaken by CGPS staff as a result of this visit: