



## THE ENGLISH AS A SECOND LANGUAGE (ESL) BURSARY APPLICATION FORM

The English as a Second Language (ESL) Bursary is offered by the College of Graduate & Postdoctoral Studies (CGPS) as a support program for international graduate students who would like to strengthen their English skills by taking a course offered through the Language Centre.

ESL bursaries are available for the following courses only:

- Advanced Writing & Applied Grammar
- Advanced Spoken English
- Pronunciation
- Graduate-Level Writing

There are two eligibility criteria used in awarding a student an ESL bursary:

- The applicant must meet the minimum English proficiency requirements at the University of Saskatchewan (applicant cannot have conditional holds on their admission due to language requirements).
- The applicant's graduate supervisor or Graduate Chair must recommend the applicant for an ESL class.

As well, the recipient of an ESL bursary must be registered as a full-time international graduate student in good standing at the University of Saskatchewan in a degree program to hold the bursary.

**Note:** ESL bursaries are not intended to be used by students who have been admitted conditionally and must satisfy a language requirement. As well, these bursaries will not be awarded to students who were exempted from the language requirements upon admission to the university.

There are a limited number of bursaries available for students. If there are more eligible students than the number of bursaries available, priority will be given to PhD students and to those students who have not received a bursary in a previous term.

The recipient of an ESL bursary will be required to pay a non-refundable administration fee of \$25.00 to the Language Centre to take a placement test to ensure the recipient is placed in the appropriate course. The ESL bursary will be paid directly to the Language Centre by CGPS and will cover the cost of tuition for the assigned course only. The cost of textbooks and other class materials will be an additional cost to the student.

Questions and comments can be directed to [gradstudies.awards@usask.ca](mailto:gradstudies.awards@usask.ca).

Application Deadlines:

- Fall term (September – December) – August 1st annually
- Winter term (January – April) – December 1st annually
- Spring/Summer term (May – August) – March 1st annually

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## Section I – Personal Information

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First Name

Last Name

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Student Number

E-mail Address

## Section II – Academic Information

Current degree type:

- Master's                       PhD  
 Project  
 Course  
 Thesis

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Academic Unit

Start Date of Current Degree (mm/yyyy)

Previous Academic Study (start with most recent, but not current, degree program)

University Attended

Country

Degree

Date Completed  
(mm/yyyy)

| University Attended | Country | Degree | Date Completed (mm/yyyy) |
|---------------------|---------|--------|--------------------------|
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ESL test scores at time of admission into graduate studies (this portion **must** be completed):

Test type

Scores

TOEFL (IBT)

Speaking

IELTS

Listening

Other – please specify below

Reading

Writing

Total

At the time of admission, I met the minimum English proficiency requirements required by the University of Saskatchewan.

Yes

No

My English proficiency requirements were waived by the University of Saskatchewan (not eligible for ESL bursary).

If you did not meet the minimum English proficiency requirements, give the name of the remedial class you took and the date you completed it.

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Course Name

Date (mm/yyyy)

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## Section III – ESL Bursary Course

Indicate the particular course for which you are applying. **Choose no more than two courses.** If your first course is not available, you will automatically be considered for your second choice. If you do not indicate a choice, your application will be discarded. Please note that we do not offer the Graduate-Level Writing course to first-year Master's students.

| 1 <sup>st</sup><br>choice | 2 <sup>nd</sup><br>choice |                                    |
|---------------------------|---------------------------|------------------------------------|
| <input type="checkbox"/>  | <input type="checkbox"/>  | Advanced Spoken English            |
| <input type="checkbox"/>  | <input type="checkbox"/>  | Advanced Writing & Applied Grammar |
| <input type="checkbox"/>  | <input type="checkbox"/>  | Graduate-Level Writing             |
| <input type="checkbox"/>  | <input type="checkbox"/>  | Pronunciation                      |

Visit the Language Centre's [website](#) for information on the offered courses.

## Section IV – Declaration

- I declare that the information provided on this form is complete and true to the best of my knowledge. If it is found that I have knowingly given false information, I may lose my bursary and be required to repay the full amount of the bursary to the College of Graduate & Postdoctoral Studies.
- I understand that, in order to receive a certificate for this class, I cannot miss more than two classes and must complete all assignments.
- I understand that I will be required to pay a non-refundable administration fee of \$25.00 to the Language Centre in order to take the required placement test.
- I understand that, if I am awarded the bursary and decide to withdraw from the class, I will contact the Language Centre before the first day of class. I understand that failure to do this may result in having to reimburse the College of Graduate & Postdoctoral Studies the full amount of the bursary.
- I understand that, if I am awarded the bursary and do not accept it, I will need to re-apply for the next available term.

By signing below, I declare that I have read and understood the terms listed above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

In order for an applicant to be eligible for an ESL bursary, the applicant's graduate supervisor or Graduate Chair must complete the second part of this application and recommend the student for the bursary. **It is the applicant's responsibility to ensure that the supervisor receives and completes his/her portion of the application. We cannot process an application without a corresponding completed supervisor portion.**

The completed form can be scanned and emailed to [gradstudies.awards@usask.ca](mailto:gradstudies.awards@usask.ca) or mailed to the attention of the Department of Graduate Awards & Scholarships at the address given above.  
**All pages of the application must be submitted together.**

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## Section V – Recommendation by Applicant’s Supervisor or Graduate Chair

For an applicant to be eligible for an ESL bursary, the applicant’s supervisor or Graduate Chair must recommend them. Please review the applicant’s information and indicate below whether or not you want to recommend this applicant for this bursary. If you do recommend the applicant, complete the rest of the form.

\_\_\_\_\_  
Supervisor/Graduate Chair Name

\_\_\_\_\_  
Unit

- I do not recommend this applicant for the CGPS ESL bursary.
- I recommend this student for the CGPS ESL bursary (complete below).

Describe the stage the applicant is at in his/her graduate program:

| <u>Course Work</u>                           | <u>Thesis Research/Writing</u>               | <u>Comprehensive Exam</u>                  |
|--|--|--|
| <input type="checkbox"/> Not started         | <input type="checkbox"/> Not started         | <input type="checkbox"/> Not applicable    |
| <input type="checkbox"/> 0% - 50% complete   | <input type="checkbox"/> 0% - 50% complete   | <input type="checkbox"/> Study in progress |
| <input type="checkbox"/> 50% - 100% complete | <input type="checkbox"/> 50% - 100% complete | <input type="checkbox"/> Complete          |

Indicate as accurately as possible the expected date of completion of the applicant’s program (mm/yyyy) \_\_\_\_\_

Is the applicant making satisfactory progress in their graduate program?

- Yes
- No

Choose the course you think would be of the greatest benefit to the applicant. Please note that we do not offer the Graduate-Level Writing course to first-year Master’s students.

- Advanced Writing & Applied Grammar – students will polish their English grammar, vocabulary, and mechanics through class and individual writing sessions and instructor feedback; will learn how to organize academic essays for university or language proficiency exams.
- Advanced Spoken English – students will sharpen their speaking and listening skills while developing fluency and expanding their vocabulary; will gain further confidence for work or study through presentations and discussions.
- Graduate-Level Writing – students will develop and practice skills for writing literature reviews, research proposals, and research papers; will enhance their academic writing style, formal vocabulary, and mechanics while revising their own portfolio assignment.
- Pronunciation – students will improve their accent for employment or public speaking

Additional observations about the applicant’s language skills:

\_\_\_\_\_  
Supervisor/Graduate Chair Signature

\_\_\_\_\_  
Date