



# TERMS OF REFERENCE CGPS Membership Professional Affiliate

**APPROVER:** College of Graduate & Postdoctoral Studies Council

**OFFICE OF ACCOUNTABILITY:** Dean

**This policy must be reviewed at least once every five years by the Executive & Coordinating Committee (ECC)**

**First Approval:** Pre 2017

**Revisions:** TBD

## **PURPOSE:**

Professional Affiliate membership to the College of Graduate & Postdoctoral Studies is made for the purpose of guiding graduate students to success.

## **SCOPE:**

Professional Affiliates may be self-employed, may be employed in staff positions at the university, or may be members of external organizations. These individuals will normally have valuable skills, education, and experience, without necessarily meeting criteria required for appointment in a tenure-track faculty position.

Professional Affiliates cannot be research supervisors, although they are eligible to serve on graduate student advisory and examining committees and are able to teach graduate courses, when their qualifications are appropriate. Academic units may recommend individuals be appointed as Professional Affiliates for whom they wish to have associated with their research, graduate teaching, or professional program(s).

Professional Affiliates are not considered voting members of the CGPS faculty, and they shall serve without additional salary from USask.

## **APPOINTMENTS:**

- The term of appointment is five years, subject to reappointment.
- Service is performed without remuneration from the University.
- Advisory committee service is subject to the approval of the Dean of Graduate and Postdoctoral Studies.
- Although not members of Graduate Faculty or Council, Professional Affiliates may participate in departmental meetings at the preference of the Department concerned.
- Professional Affiliates cannot be graduate students at the University of Saskatchewan.
- Professional Affiliates do not have “faculty status” for the purpose of applying for grants internal or external to the University.
- A lecture or a series of lectures may be asked of a Professional Affiliate on a subject pertaining closely to their field of professional competence.
- In a consultative capacity, a Professional Affiliate may serve on committees of the College of Graduate and Postdoctoral Studies concerned with the assessment of graduate programs.
- Nominations must be made by the Head of the Department and Dean/Executive Director of the College/School with which the individual is to be associated. Each nomination must be accompanied by a full curriculum vitae and by a statement from the nominating unit indicating approval.
- The Dean of CGPS will regularly provide the CGPS Council a list of Professional Affiliate appointments.